



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Matthew Whatford

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

27th March 2025

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 3rd April 2025 at 5.30 pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Viktoriia Kholod

AGENDA

- 1. Welcome**
 - AY to welcome all, including the member of staff Glyn Creeves (GCR)
- 2. Apologies**
- 3. Declarations of Interest**
 - Governors to declare any conflicts of interest
- 4. Urgent Matters**
- 5. To approve minutes:**
 - Full Governing Body Meeting held 27th February 2025
- 6. Chair's Actions**
 - Chair to report any actions taken on FGB's behalf
- 7. School Update**
 - GCR to present on 6th Form & Careers
 - MHW to present his termly report
 - School Website – JH to provide a brief report on compliance
- 8. SIP Monitoring Update**
 - Monitoring teams to provide brief reports as appropriate
- 9. SEND**
 - FGB to consider suggested letter to local MPs
 - AT to report on DfE's SEND checklist
- 10. Mid Sussex Federation Update**
 - AY to report on meeting of 12 March
- 11. Safeguarding**
 - JM to provide update
- 12. Premises / H&S**
 - LA to provide update



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13. Policies

- FGB to approve:
 - Data Protection
 - Early Career Teachers (ECT)
 - Menopause
- Note delay of the review of RSE Policy

14. Governors

- CM to confirm whether all governors have completed recent PREVENT training
- To note & discuss:
 - Visit reports (5)
 - Training reports (1)
- Governors meeting attendance
- Code of Conduct
- Terms of Office ending within 6 months:
 - AT (26/5/25), MB (3/10/25)

15. Matters Arising

- **MWH** will amend the managed moves section and include incoming managed moves in future HT reports.
- **AY** to write to WSCC regarding disabled access to sixth form facilities. There are concerns about the timely management of disabled access.
- **JH** to confirm compliance with the school website.
- **All Governors** to email AY about volunteering for the panels overseeing restructuring.
- **CM** to check who has completed recent PREVENT training and encourage those that haven't to complete it.
- **AY** to discuss with AT the use of the DfE's SEND checklist

16. Impact

- FGB consider what impact they have had on the students since last meeting

17. Items to be added to the next Agenda

18. Summary of Actions Agreed

Next Meeting: 22nd May 2025

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhornschoo/docs/67e01e32903c62ff87720c42>